

## Fukuyama Association for Global Exchange (FAGE) Japanese One-Pair Lesson Volunteer Japanese Language System Information for Applicants (English)

The Fukuyama Association for Global Exchange (FAGE) offers a system (“Japanese One-Pair Lessons”) for Japanese language volunteers to instruct the basic Japanese language skills necessary for everyday life to non-Japanese residents in the Fukuyama area.

### 1. Who Is Eligible / Not Eligible to Apply-----

Those who are eligible to apply:

- Foreign residents of Fukuyama (those whose native language is not Japanese) ages 16 or over. (However, junior high school students are not eligible.)
- Foreign residents who live outside of Fukuyama can apply. However, lessons will be conducted in Fukuyama.
- Foreign residents of any nationality may apply. Volunteer tutors are not guaranteed to be able to speak your native language, and those without background in your native language will instruct using simple Japanese.

Those who are not eligible to apply:

- Those with a “Student” visa (as they are studying at a university or Japanese language school).
- Those with a “Technical Intern Training” visa (as their companies are to provide Japanese instruction).
- Those who already have upper-intermediate to advanced level Japanese ability, such as having a Japanese level equivalent to level N1 or N2 of the Japanese Language Proficiency Test (as this program is only for instruction of basic Japanese—for higher leveled Japanese, please study at a Japanese language school or other specialized facility).
- Those who are in Japan as tourists or for travel.
- Those who intend to leave Japan soon (within one to three months).

## 2. Application Process-----

First, please apply using the “Application for Japanese Language Tutoring (‘Japanese One-Pair Lessons’)” in person during FAGE’s operating hours (Monday through Friday 8:30AM-5:15PM excluding public holidays). Please bring your residence card.

After applying, FAGE will find a suitable volunteer partner for your studies. This can take over a month. In some cases, FAGE may be unable to find a volunteer partner for you.

When a suitable volunteer partner is found, you will have a preliminary meeting at the FAGE office to discuss what you want to study, when and where you want to study, and exchange contact information. This preliminary meeting can only be held during FAGE’s operating hours.

After meeting your volunteer partner, you will meet according to your agreed upon schedule. Communication between you and your volunteer partner (such as needing to reschedule a lesson) should be done directly.

FAGE is not responsible for the activities undertaken by the parties involved.

## 3. Volunteer Partner Information-----

Volunteers may or may not have experience teaching. Volunteers do not receive payment from FAGE. In general, male applicants are paired with male volunteers and female applicants with female volunteers, but because of the limited number of volunteers sometimes a mixed pairing is unavoidable.

## 4. Study Location-----

You can study wherever you would like. The most convenient location is the International Salon (Kokusai Salon) located on the fourth floor of Rose Com (address: Fukuyama-shi Kasumi-chō 1-10-1). Rose Com also contains the Central Library/Chūō Toshokan. Rose Com is open from 9AM to 10PM.



Rose Com from the north  
(main entrance)



Rose Com from the south

You can also use other city facilities such as community centers or public halls (kōminkan). If you want to study at such a location, please consult with FAGE.

Do **NOT** use your home or your volunteer partner's home as your study location.

## 5. Study Times-----

Japanese One-Pair Lessons are for a maximum of one hour to one hour and thirty minutes, one time per week.

Depending on your schedule, you can meet less, such as twice a month. You cannot study more than once per week. If you would like to change your study time, please consult with your volunteer partner directly.

## 6. Study Materials-----

You can use your own textbooks and materials to study. Your volunteer partner may also choose materials appropriate for your level.

You or your volunteer partner can also borrow from FAGE's textbook selection (found within Fukuyama City Hall). For these books, you can only borrow a maximum of three books for two weeks. If you wish to use these books for a longer time, please purchase your own copy.

## 7. Quitting Japanese One-Pair Lessons-----

If there is a problem with your Japanese One-Pair Lessons, please contact FAGE. If necessary, a different volunteer partner may be found for you.

If you would like to quit Japanese One-Pair Lessons, please consult with your volunteer partner when possible and contact FAGE.

If you continuously cancel lessons or cancel lessons without contacting your volunteer partner, your Japanese One-Pair Lesson pairing may end. In this case, FAGE will not search for a new volunteer partner for you.

## 8. Japanese One-Pair Lesson Activity Reports-----

You must submit a Japanese One-Pair Lesson Activity Report twice a year at the end of September and the end of March. You can write the report in your native language. Please submit this report directly to FAGE without showing it to your volunteer partner.

You can submit the report via email, fax, or in person at the FAGE office.

The report file can be downloaded from the following page:

<https://www.city.fukuyama.hiroshima.jp/site/fage/718.html>

[活動報告書 \(学習者用\) はこちら \[Wordファイル/62KB\]](#)

## 9. Prohibited Activities-----

Applicants and volunteer partners are not permitted to do the following activities in relation to their Japanese One-Pair Lessons:

- Political activities
- Religious activities
- Selling items

- Borrowing or lending money
- Revealing personal information to third parties
- Making offensive statements or performing offensive actions that make the other feel uncomfortable
- Not following the rules outlined in this informational packet

Note: This program is intended for the applicant to learn Japanese, not for the volunteer partner to learn your native language. While your partner may use your native language during instruction, if you feel you are being used to teach your native language rather than learning Japanese, please contact FAGE.

## 10. FAGE Contact Information-----

Please contact the FAGE office if you have any questions or concerns. English, Chinese, and Vietnamese-speaking staff are available.

Fukuyama Association for Global Exchange (FAGE)

Located within the Citizens' Consultation Division, Fukuyama City Hall

3-5 Higashisakura-machi, Fukuyama-shi, Hiroshima-ken, Japan 720-8501

Email: kokusai@city.fukuyama.hiroshima.jp

Tel: 084-928-1002

Fax: 084-927-3897

Open Monday through Friday (excluding public holidays) from 8:30AM to 5:15PM